**Seminar contract terms and conditions**

This content is best provided in person so that any questions and discussions occur organically and spontaneously. Please ensure there is HDMI capability in your workspace and a tv screen to accommodate the power point content. Books shall be provided at the time of the seminar. I will be at your workspace 30 minutes prior to our session for set up.

If a virtual format is your choice, please ensure that you have fully active, glitch free access to Zoom or Microsoft Team Meetings. You will send me an invitation to join the day before the seminar to ensure we have a secure connection and screen share ability. We will connect 15 minutes before the seminar on the day of.

If you choose a virtual format, books will be delivered at my cost to your workspace in time for the seminar. All sessions will begin on time as contracted. If possible, please provide any questions ahead of time.

A non-refundable deposit of 50 percent of the posted price shall be paid at the time of confirmation of seminar’s date, place and time with the balance of the contract paid the day of the seminar. The deposit is fully refundable ONLY if the session is cancelled by Marilyn Moldowan. A one-time courtesy shall be extended should you need to change the time of the seminar. There will not be a second change allowed.

There will be no additional travel charge for in person seminars within 100 kilometers of Calgary, and no travel charge for in-person seminars provided in Banff or Canmore. Virtual seminars are not subject to additional cost.

(Professional fee for conference speaking and/or concurrent sessions to be discussed and pricing posted here not necessarily applicable to your conference or event.)

Invoice shall be emailed to you upon confirmation of seminar’s content and location of the event.

“Death Maven” and “Madame Maven Publishing” are divisions of **706889 Alberta Ltd.** and secure payment is to be made to the corporation via VISA, Mastercard, bank draft, eTransfer or wired funds. If your association pays via eTransfer, you will be credited $50 toward a second seminar of your choice. There is no expiry date for this credit. Note it has no cash value.

Signed and dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_